



UNIVERSITY FOR THE CREATIVE ARTS

PROGRAMME SPECIFICATION FOR:

CertHE Music Business

HMBMFCEH

PROGRAMME SPECIFICATION [ACADEMIC YEAR 2023/24]

This Programme Specification is designed for prospective students, current students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content of each unit can be found in the Unit Descriptors.

Section A – Material Course Information

Validating Body	University for the Creative Arts ¹		
Teaching Body	LCCM		
Final Award Title and Type	Certificate of Higher Education		
Course Title	Music Business		
Course Location and Length	Campus: LCCM The Music Box, 241 Union Street, London SE1 0LR		Length: Full-Time- 1 years (HCLMFCEH) Part-Time – 2 years (HCLMPCEH)
Mode of Study	Full-time	✓	Part-time (Level 4-6 only)
Period of Validation	2023/24 – 2027/28		
Name of Professional, Statutory or Regulatory Body	n/a		
Type of Accreditation	n/a		
Accreditation due for renewal	n/a		
Entry Criteria (Level 4 Entry)			
<p>96 UCAS points from accepted Level 3 qualifications, or equivalent experience AND 4 GCSEs grade C/4 including English or equivalent (e.g. Functional Skills) AND Successful interview</p> <p>All applicants meeting the minimum entry requirements and whose application demonstrates the capability to complete this programme will be offered an interview.</p> <p>The course is taught in English. If you are not a native speaker you will need to demonstrate fluency in reading, writing and oral English at interview/application stage. You may be asked to prove this via a third party test where you should score, as a minimum, the following points: IELTS 5.5 or Duolingo 95</p>			
Overall methods of assessment ²	Written exams:	Practical exams:	Coursework:
Year 1 / Level 4	13%	33%	53%
Overall Learning & Teaching hours ³	Scheduled:	Independent:	Placement:
Year 1 / Level 4	13%	87%	0%
	155 hours	1045 hours	0 hours

¹ Regulated by the Office for Students

² As generated by the most popular unit descriptors and calculated for the overall course stage data.

³ As generated by the most popular unit descriptors and calculated for the overall course stage data.

General level of staff delivering the course ⁴	<p>Lecturers must have either an MA or equivalent professional practice in a relevant discipline or field.</p> <p>LCCM ensures that staff numbers and expertise are sufficient to teach each subject area including those specialist areas within each course.</p> <p>LCCM will ensure there is an appropriate balance between staff with relevant academic qualifications and those with current industry expertise.</p> <p>LCCM will augment its staff with guest speakers and masterclass guests.</p> <p>LCCM works with industry to ensure appropriate curriculum development, lecturer and guest expertise reflects contemporary industry practice and future employer and entrepreneurial trends.</p> <p>LCCM will endeavour to support tutors' continuous professional development including the necessary support to ensure staff can where relevant also maintain professional careers as practitioners in the creative industries.</p> <p>All lecturing staff are encouraged to work towards a teaching qualification or professional Recognition by the Higher Education Academy.</p>
Language of Study	English
<p>Subject/Qualification Benchmark Statement:</p> <p>QAA Subject Benchmark Statement: Business & Management 2019 QAA Subject Benchmark Statement: Communication, Media, Film and Culture Studies 2019 QAA Subject Benchmark Statement: Events, Hospitality, Leisure, Sport & Tourism 2019 QAA Subject Benchmark Statement: Music 2019</p>	
<p>Framework for Higher Education Qualifications (FHEQ)</p> <ul style="list-style-type: none"> • QAA The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies November 2014 • QAA Education for Sustainable Development: Guidance for UK Higher Education Providers June 2014 • Advance HE Enterprise and Entrepreneurship Education: A focus framework aligned to the Employability Framework 	

The course Structure

The structure of all of the University's awards complies with the University's [Common Credit Framework](#). The Common Credit Framework includes information about the:

- Rules for progression between the stages of a course;
- Consequences of failure for reassessment, compensation and exit awards;
- Calculation and classification of awards;

⁴ Include general information about the experience or status of the staff involved in delivering the course, for example Professor, Programme Director, Senior Lecturer

Credits and levels:

CertHE: 120-credits in total

Pattern of delivery:

Two semesters per academic year.

Full-time study 60-credits worth of units per semester during the daytime.

Part-time study 60-credits worth of units per year during daytime.

Units are taught in-person, online or blended

Typical Delivery Plan (FT)**CertHE**

Unit Codes	Unit titles	Level	Compulsory(C) Optional(O)	Credit value	
				(UK Credits ⁵)	(ECTS ⁶)
Year 1				Semester 1	Semester 1
HMBM4007	Music Industry Landscape	4	C	10	5
HMBM4008	The Streaming Economy	4	C	10	
HMBM4012	History of Popular Music: Context & Culture	4	C	20	5
HMBM4009	Music Industry News	4	C	10	5
HMBM4010	Digital Trends	4	C	10	5
Year 1				Semester 2	Semester 2
HMBM4004	History of Popular Music: Crate Digging	4	C	20	10
HMBM4011	Rights & Royalties: Labels & Publishing	4	C	20	10
HMBM4006	Event Management & Promotion	4	C	20	10

Part-time study

⁵ The UK Credit: The [Higher education credit framework for England](#) outlines the credit values typically associated with the main higher education qualifications in terms of the minimum number of credits required for the award, including the minimum number of credits required at the level of the award. The credit framework outlines these requirements in terms of the UK Credit Transfer and Accumulation System (CATS) where 1 UK credit is equivalent to 10 notional hours of student effort.

⁶ The European Credit Transfer and Accumulation System (ECTS) is a tool of the European Higher Education Area for making studies and courses more transparent. It helps students to move between countries and to have their academic qualifications and study periods abroad recognised

Unit codes	Unit Titles	Level	Compulsory(C) Optional(O)	Credit value (UK Credits ⁷)	Credit value (ECTS ⁸)
Year 1				Semester 1	Semester 1
HMBM4009	Music Industry News	4	C	10	5
HMBM4007	Music Industry Landscape	4	C	10	5
Year 1				Semester 2	Semester 2
HMBM4006	Event Management & Promotion	4	C	20	10
HMBM4011	Rights & Royalties	4	C	20	10
Year 2				Semester 1	Semester 1
HMBM4012	History of Popular Music: Context & Culture	4	C	20	10
HMBM4010	Digital Trends	4	C	10	5
HMBM4008	The Streaming Economy	4	C	10	5
Year 2				Semester 2	Semester 2
HMBM4004	History of Popular Music: Crate Digging	4	C	20	10

⁷ The UK Credit: The [Higher education credit framework for England](#) outlines the credit values typically associated with the main higher education qualifications in terms of the minimum number of credits required for the award, including the minimum number of credits required at the level of the award. The credit framework outlines these requirements in terms of the UK Credit Transfer and Accumulation System (CATS) where 1 UK credit is equivalent to 10 notional hours of student effort.

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Section B - Course Overview

This is possibly the most exciting time to be entering the music industry with the digital opportunity bringing a renewed optimism and five years of solid revenue growth. Young, ambitious and skilled new entrants are better placed than most to prosper in the new global streaming economy, with many of the rules yet to be written. The skills you will learn at LCCM including social media marketing, building an audience online with growth hacking, artist branding and data analysis are much in demand.

This one year course will introduce you to three 'in-demand' employment pathways developed in partnership with industry:

- Music Business Administration
- Digital trends and the streaming economy
- Event Management and Promotion

Level 4

Studies at Level 4 aim to get you work-ready with knowledge of the underlying concepts and principles of the sector, developing an entry-level understanding of:

- the key sectors and organisations within the UK and International music industry;
- the history of technological developments in the context of communications and culture;
- the economics of entertainment content platforms;
- the importance of intellectual property and the various revenue streams generated by its exploitation;
- the cultural, social and musical history of the post-war period to the modern day.
- An introduction to event management and a chance to stage an event, promoting and delivering it to a live and/or online audience.

Section C - Course Aims

The course has the following general educational and specific aims.

To help and allow you to develop:

- An introduction to the dynamics and complexity of the music business and its sub-sectors
- Thinking skills that successfully utilise your knowledge and enthusiasm for music and the music industry
- A suite of practical skills and knowledge so you can confidently apply your understanding of the music industry within a work environment and constructively contribute to the solving of various problems, issues and challenges
- The knowledge and skill set required to gain employment in an entertainment content or copyright focussed organisation, whether that is in the private, public or not for profit sector
- Confidence in your own ability to proceed to further undergraduate studies including the 3 year BA (Hons) Music Business Management if you wish to. The option of automatic progression to Level 5 of the 3 year degree will be offered to anyone achieving good pass or better (50%+) on the CertHE.

Section D - Course Outcomes

Upon successful completion of the course you will be able to:

Cert HE MUSIC BUSINESS

Knowledge and Understanding	
KU 1	Culture: Integrate cultural influences relevant to your performance, study or practice
KU 2	Industry know-how: Explain typical commercial principles, business practices and key organisations involved in the music industry.
Cognitive Skills	
CS1	Evaluation: Use appropriate skills, techniques and procedures as instructed to complete selected tasks.
CS2	Analysis: Read information objectively, leading to the formulation of a reasoned argument.
Practical Skills	
PS1	Research: Gather evidence and data for an investigation using appropriate sources and academic conventions.
PS2	Communication: Engage your intended audience with well-structured material, that is technically accurate and delivered with creative flair.
Key Life Skills	
KS1	Professionalism: Demonstrate appropriate judgement and an ability to meet expected standards for individual or group projects.
KS2	Plan: Identify priorities that enable expectations to be met, whilst maintaining momentum, focus and a work/life balance.

Each of the above CLOs is covered by at least 2 units at the appropriate level (taking into account individual patterns of study)

Level	Module	KU1	KU2	CS1	CS2	PS1	PS2	KS1	KS2
4	HMBM4001: Music Industry Landscape	TPA	TPA		P	TP	P		P
4	The Streaming Economy	TPA	TPA			P			
4	HMBM4002: History of Popular Music: Context & Culture	TPA	TP		P	TPA	P	PA	P
4	HMBM4003: Music Industry News	TP	TP	TP	TPA	TP	TPA	TP	PA
4	Digital Trends								
4	HMBM4004: History of Popular Music: Crate Digging	TP	P	TPA	TP	TPA	TP	P	P
4	HMBM4006: Event Management & Promotion	TP	TP	TPA	P	TP	TP	TPA	TPA

4	HMBM4005: Rights & Royalties: Labels & Publishing	TP	TPA	p	PA	P	PA	P	
T = TAUGHT, P = PRACTISED, A = ASSESSED									

Section E - Learning, Teaching and Assessment

LEARNING AND TEACHING STRATEGY

As an independent music college, we take a personalised approach to your education. You will work closely with our expert tutors, who are all experienced executives, managers or musicians in the music business

LCCM is a specialist college for music, founded, staffed and led by music professionals. We have a first-hand understanding of how our industry works. We want to pass on the skills, knowledge and connections we have made to help you launch your professional career. Our Central London location puts you closer to the heart of the UK music industry than any other university or college. Our custom-built campus provides you with a creative environment that is ideal for collaboration and first-class industry facilities, equipment and resources.

- Weekly learning in classrooms, computer labs and online collaborative workshops;
- Opportunities to collaborate and learn practical skills in our studios and venue;
- Combination of tutor-led lectures, practical workshops and discussion groups;
- Industry placements or artist collaborations to try out your new skills in a working environment;
- Field trips, networking and presentation opportunities with our industry partners;
- Regular programme of live and online industry masterclasses and guest talks.

In addition to the weekly contact teaching activities with staff, you are also expected to read extensively, schedule group work and carry out independent study to reinforce learning, collaborate and put theory into practice.

Independent study time naturally increases through the award as you begin to determine and pursue your own individual interests within the subject. From the outset you are expected to broaden and deepen your knowledge through and beyond the recommended reading lists provided.

Professional development

Throughout the course you will be encouraged to collaborate with your peers and students on other degrees at LCCM. As you find yourself surrounded by talented, creative and ambitious musicians, writers and entrepreneurs you will be given opportunity and support to help put what you are learning into practice in the real world. This will be matched with industry opportunities including an optional work placement unit at Level 6. Being in the heart of London, we have the closest links to Industry and have dedicated staff looking to match students with opportunities from our partners and industry network.

Extracurricular opportunities

The LCCM student body is a highly creative community and we encourage students to 'network' internally, creating events and activities themselves. The student committee organises student social and open events in our venue, performance rooms and online channels. We have many enhancement activities that occur throughout the year, including industry guest masterclasses for the whole college and weekly open workshops to improve your music skills and knowledge in a relaxed and informal setting. We encourage all students to attend industry networking events and conferences, especially those that happen in London. We have offered students free or heavily discounted tickets to some of the biggest industry gatherings like BBC Introducing Live.

Assessment Strategy

Assessment supports your learning and recognises your achievement. It provides the course team with a means of evaluating your progress and identifies your strengths and weaknesses. It also provides a basis upon which recommendations for your progress can be made.

The purpose of assessment is to provide a systematic measure of your achievement, and to confirm you have met the learning outcomes of your course. Assessment can be summative, which counts towards your degree or formative, which provides opportunity for developmental feedback to help you understand where a piece of your work or a project is currently against the learning outcomes and assessment criteria and what you can do to improve it.

Summative assessment takes place through a mix of essays & reports, design and research portfolios, group and individual presentations, exams and practical projects e.g. a work-placed research and presentation, organising an event, regular contributions to a blog, recording or releasing music, creation of a website, coding or design project.

Formative feedback is given to you in two ways:

- * Verbally, throughout a unit based on your tutor's in-class observations of your work or performance
- * In writing with indicative marks

Each unit will have specific requirements and these will be clearly briefed at the appropriate stage in the course. At these points you will be issued with a **Unit Guide**, that contains a summary of the learning outcomes, assessment methods, marking scheme and the work required for assessment.

Section F - Employability

The CertHE will introduce you to the sector and start your journey towards the advanced employability potential of the main degree:

You will learn to think critically and act creatively to better understand and navigate the opportunities of the emerging digital music landscape:

- How to harness the power of social media and audience data
- Develop and communicate brand identity and ideas
- Manage and exploit intellectual property
- Build audiences
- Deliver successful music projects.

Subject specific skills

- A clear understanding of the dynamics and key organisations within the music business and its sub-sectors.
- An appreciation of the complexity of music rights and how best to protect, monetise and promote content online.
- An understanding of the cultural, social and musical history of the post-war period to the modern day
- A working knowledge of entertainment contracts, legislation and innovative business practice in the context of music management, music publishing, live events and the recorded music sector.
- An understanding of the impact of key legal cases that have impacted the business of artist managers, music publishers and recording companies
- A knowledge and understanding of international music markets
- The latest tactics and tools for successful artist branding and social media marketing
- Artist and talent development
- Event management and tour planning
- Familiarity with performance equipment and technology
- Knowledge of how to take recorded music to market

- Digital innovation: the ability to design and build technological resources to solve market problems and satisfy consumer needs

Culture and Society

- Knowledge of Intellectual Property law
- Understanding of public policy principles

Research, analysis and development skills

- Critical thinking and research skills
- Analysing, evaluating & communicating information

Project and personal management skills

- Personal management
- Communication, teamwork, management and leadership skills
- Problem solving and decision making
- The art of influence
- Strategic planning
- Organisation
- Collaboration

Professional skills

- Academic and business writing & editing
- Business planning
- Event management
- Numeracy: quantitative skills to manipulate data, evaluate, estimate and model business problems and functions.
- Budgeting and financial planning skills
- Marketing communications
- Real world work experience
- Networking & influence
- Public speaking
- People management
- Innovation, creativity and enterprise
- Managing change
- Web design
- Computer literacy
- Analysing actionable data

If you progress onto the 3 year degree you will build incremental and progressively deeper knowledge and understanding of music management and marketing, the rights and royalty streams of music publishing & the recorded music sector, live event management & promotion and the inner workings of the streaming music economy.

Examples of recent graduate positions following degree in Music Business Management:

- Record label marketing
- Artist development and A&R
- Copyright administration & collection
- Music publishing business
- Royalties assistant
- VIP event promoter
- Brand partnership coordinator
- Artist manager

- Music journalist
- Artist
- Music producer

Other careers:

- Wider media, culture & entertainment sectors
- General management
- Management consultant (Entertainment & Media)
- Tourism & events
- Charity sector
- Policy advisor

Further study: If you progress onto and complete the 3 year degree you will have developed the necessary academic skills to progress to Masters level or beyond in similar subjects. For example:

- MA Music Business
- MA Creative Entrepreneurship
- MSc Entertainment Management & Analytics
- MSc Digital Marketing Management
- LLM Entertainment Law

Or pursue a legal career by converting your BA (Hons) to a formal legal qualification:

- SQE Stage 1 & 2

Section G - Enhancing the Quality of Learning and Teaching

Below is a list of markers that ensure the enhancement of teaching and learning on the course:

- All tutors are actively working in the music industry- this ensures the course remains current and relevant to the specific fields taught
- Tutor training days
- Programme Committee meetings for all courses, attended by the subject Leaders and Student Reps
- Peer observations where one tutor observes another's lesson and gives feedback. A summary of all observations is discussed at the Programme Committee and shared with all tutors and then fed into the Annual feedback cycle
- Tutor Report Forms – individual report forms sent to the Programme Leader. A summary of all reports is discussed at the Programme Committee and shared with all tutors and then fed into the annual feedback cycle.
- External Examiner reports
- Internal Surveys
- NSS Surveys
- QAA Reviews
- QAA Benchmark Statements
- Student Committee to gather student feedback. Reps have representation across different bodies in the College such as Academic Boards, SMTs, ASECs and Programme Committees.

CERTHE MUSIC BUSINESS							Contributing towards the Learning Outcomes Taught (T), Practised (P) and/or Assessed (A)							
Unit Code	Level	Module Name	Credits	Study Block 1, 2 or 3	Compulsory (C) or Elective (E)	Assessment methods*	KU1	KU2	CS1	CS2	PS1	PS2	KS1	KS2
							Culture Context	Industry know-how	Evaluation	Analysis	Research	Communicate	Professionalism	Plan
HMBM4001	4	Music Industry Landscape	10	1	C	EX, ES	TPA	TPA	TP	P	TP	P	TPA	P
	4	The Streaming Economy	10	1	C	ES	TPA	TPA	TP	P	TP	P	TP	P
HMBM4002	4	History of Popular Music: Context & Culture	20	1	C	ES	TPA	TP	TPA	P	TPA	P	PA	P
HMBM4003	4	Music Industry News	20	1	C	IT	TP	TP	TP	TPA	TP	TPA	TP	PA
	4	Digital Trends	10	1	C	ES	T	TP	TP	TPA	P	TPA	P	TP
HMBM4004	4	History of Popular Music: Crate Digging	20	2	C	JL, PR	TP	P	TPA	TP	TPA	TPA	P	P
HMBM4006	4	Event Management & Promotion	20	2	C	PC	TP	TP	TPA	P	TP	TP	TPA	TPA
HMBM4005	4	Rights & Royalties: Labels & Publishing	20	2	C	PR	TP	TPA	P	PA	P	PA	P	TP

*The following codes for assessment methods apply (additional codes can be proposed through this process, if necessary): -			
AR	Artefact	LR	Literature Review
CB	Computer-based	OR	Oral
CE	Critical evaluation	PC	Practical
CS	Case study	PF	Performance
DI	Dissertation or project	PL	Placement
ES	Essay	PO	Portfolio
EX	Exam	PR	Presentation
GR	Group Report	RE	Individual report
IT	In-module Test	SP	Studio Practice
JL	Journal / Logbook	OT	Other